

BARNT GREEN PARISH COUNCIL

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DRAFT

**Minutes of the Parish Council meeting
held at Barnt Green Parish Council Office, B45 8NF**

on Monday 14 October 2019 at 7.00pm

Members present: Cllrs R Cholmondeley, C Hotham, P Perry, H Rone – Clarke, S Whitehand, J Nilsson and O Polton from 19:31

In attendance: A representative of The Village magazine
Executive Officer, Tracy Bodley

19/118 Apologies

Parish Cllrs, J Jagger
Worcestershire County Councillor, P McDonald

19/119 Declarations of Interest: Councillors were reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -

- a) Keep their Register of Interests form up to date;
- b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests.

- Cllr Hotham has a standing declaration in his role as a member of the district council's planning committee; any comments made at parish council meetings on planning matters are made prior to possession of the full facts and would not amount to pre-determination.

Cllr Hotham also declared an ODI – agenda item 19/125 (iii) Grant Application – A proportion of the proceeds of the venture going toward Barnt Green Sports and Social Club, of which he is a member.

19/120 To consider any dispensations

No dispensation requests had been received.

19/121 Participation to hear from:

a) **Members of the Public –**
None Present

b) **Supporting organisations**, e.g. Safer Neighbourhood Team – None present

c) **Worcestershire County Councillor –** Peter McDonald (Beacon division)
Not Present

d) **Bromsgrove District Councillor -** Charles Hotham (Barnt Green & Hopwood)
It was reported that a Bromsgrove District Council member formally the leader of the Labour Party has now joined the newly named 'The Bromsgrove Alliance Group', formally known as independent members. As a result, Standing Committees have been re-appointed.

Other news received – The Foxlydiate development is being considered at the Bromsgrove Planning Meeting held this evening. The development comprises of 2500 properties with allocation to Redditch and not Bromsgrove.

It was also reported that the A38 Major Scheme to improve the Lydiate Ash and M42 junctions had been granted approval with funding secured. Work is anticipated to commence in Spring 2020.

19/122 To adopt previous minutes

a) To approve adoption of the minutes of the Parish Council meeting held 16/09/2019
AGREED

The minutes of the Parish Council meeting held 16/09/2019 were approved as an accurate record of the meeting and signed by the Chairman.

19/123 Chairman's Report

The Chairman stated that he had nothing to report that was not already on the agenda.

19/124 Executive Officer's Report

To be advised of any decisions taken under delegated powers since the last meeting and receive updates to ongoing matters and a list of office communications since the previous council meeting.

a) Station	<p>Lifts – The Parish Council was advised that a reminder had been scheduled to go out on 6 November requesting an update from Richard Dugdale of Network Rail on the progress of the for 2nd application funding. An update would be supplied at the next PC meeting.</p> <p>Cllr Hotham requested that it was minuted that station lifts was not the responsibility of West Midlands Rail as mistakenly assumed by several residents.</p> <p style="border: 1px solid black; padding: 5px;">RESOLVED: That the report was noted.</p>
b) Cofton Footbridge	<p>It was reported that the application for permanent diversion of the crossing was now complete and the footbridge is open.</p> <p>It was sated that a press release had been sent out to The Advertiser, The Standard, The Village and BBE Hereford & Worcester regarding the back history and success.</p> <p style="border: 1px solid black; padding: 5px;">RESOLVED: That the report was noted.</p>
c) Barnt Green Traders – Hewell Road closure impact on trade	<p>It was reported that a Hewell Road trader had expressed disappointment that BGPC had not approached traders regarding the impact of the road closure. A newsletter to traders has been drafted for approval by the council.</p> <p style="border: 1px solid black; padding: 5px;">RESOLVED: That the newsletter was approved for distribution.</p>
d) Lickey Hills Country Park Stakeholder consultation – Re. parking charges	<p>An email had been received from Birmingham City Council regarding parking charges at Lickey Hills Country Park and distributed to members.</p> <p style="border: 1px solid black; padding: 5px;">RESOLVED: That the report was noted.</p>

<p>e) Severn Trent / Amey – Further Works</p>	<p>Following overnight work on the lower end of Hewell Road it was reported by AMEY that connection to the new piping did not go ahead due to a problem with the valves resulting in Severn Trent carrying out a full inspection. Further night work will be required in the future.</p> <p>It was also reported that a works completion questionnaire had been received with a proposal that the EO would complete it under delegated powers.</p> <div data-bbox="638 376 1453 589" style="border: 1px solid black; padding: 5px;"> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the report was noted. 2. That the EO would complete and return the questionnaire. </div>
<p>f) Bromsgrove District Plan Review – Call for Sites</p>	<p>It was reported that BDC had forwarded the consultation document, consultation response and call for sites forms for collection and completion by members of the public. A poster has been displayed in the parish council noticeboard.</p> <div data-bbox="638 801 1453 869" style="border: 1px solid black; padding: 5px;"> <p>RESOLVED: That the report was noted.</p> </div>

19/125 Finance

- (i) To note the current financial position and bills for payment

RESOLVED:

- a. That the current financial position was noted.
- b. That the list of payments was agreed.

- (ii) To be advised of any expenditure decisions taken by Executive Officer.
There was none.

- (iii) Grant Application – A grant application had been received from the Barnt Green Open Gardens and Flower Festival. The council was asked if it wished to approve the application and award the sum £300.00 requested.

RESOLVED:

- a. That the council award a grant of £300.00 with the provision that an organisation bank account was opened.
- b. That following the event BGPC would be furnished with account expenditure
- c. That the group would be welcomed to give feedback on the event.

- (iv) Financial Quarterly Checks – In line with the council’s internal control it was reported that the second financial quarter covering the period July – September was ready for inspection.

RESOLVED: that the Cllr Hotham would carry out the quarterly financial check.

19/126 Events

- a) Community Walk – Saturday 28 September 2019, debrief:

It was stated that the event was successful with good attendance and total in excess of 70 walkers.

Suggestions on the date for 2020 Community Walk were considered in order not to coincide with the cricket club annual dinner.

RESOLVED:

- (i) That the report was noted.
- (ii) That the date for 2020 Community Walk would be agreed in principal for the first Saturday September with Walk Leaders being consulted prior to confirmation.

b) Christmas Switch On

Set for Saturday 30 November 4pm – 6pm

A report was received on the organisation thus far as detailed in the corresponding agenda

RESOLVED: that the report was noted.

c) Chairman's Annual Thank You Buffet – The Chairman stated that the date, yet confirmed, would take place in early December to thank members and volunteers for their contributions throughout the year. An invitation will follow.

d) Wassail Walk

It was agreed that the date set is Friday 27 December as preferred by the footpath warden and orchard owner. To commence at 3pm meeting in Millennium Park and leading up to the orchard. Walkers will congregate around an open fire and given the opportunity to drink mulled cider and apple juice.

19/127 Environment & Community Wellbeing

a) Smart Water Project Update

The second drop-in session held on Thursday 3 October had been successful.

87 registrations have been recorded in total.

It was stated that Estelle Stock, SmartWater Co-ordinator has asked if BGPC wish to arrange a door knock to take place during one afternoon where she will attend. Members were asked for their availability and date confirmation.

Members were also asked to sign up if they hadn't done so already and encouraged to speak to friends and neighbours within the village to circulate the message to sign up.

RESOLVED:

- i. That the report was noted.
- ii. That Estelle Stock provide dates of availability and once confirmed members would volunteer.

b) **Butterwick Close** - concerns about public safety with access onto Cherry Hill Road from the estate.

A map was circulated outlining the gated areas that should be deemed as public open space.

Cllr Hotham reported that he had not received news of the outcome of the site visit between the developer and a BDC Planning Officer but follow this up.

Cllr Hotham had spoken to Ruth Bamford of BDC about the issue who also expressed concerns over the gated area.

c) **Path at Parker's Piece Playing Field**

Concerns had been expressed over the condition of the path. The current contractor advised that the pathway was adequate for its purpose and only required grass strimming and spraying with weed killer. A quote of £86.00 was subsequently submitted.

RESOLVED: That expenditure would be approved to carry out strimming and spraying.

d) **Tiered Planters**

Discussion took place regarding the success of the planters and the plants supplied.

RESOLVED:

- i. That the contractor Where Next would supply and plant the tiered planters for autumn/winter.
- ii. That a meeting be scheduled with the contractor, Cllr Hotham and the EO to discuss requirements for summer planting in 2020.

19/128 Planning Applications

a) Members' response to the following consultations:

BDC ref	Site Address	Proposal
19/01221/ADV	Barnt Green Inn [ph], Kendal End Road, Barnt Green	1 No. externally illuminated post sign and 3 No. tray/panel signs providing information / safety / disclaimer notices
BGPC Recommendation: Recommend approval subject to comments supplied by Highways regarding the A Boards.		
19/01248/FUL	Barnt Green Inn [ph], Kendal End Road, Barnt Green	External and Internal refurbishment works
BGPC Recommendation: Recommend approval subject to approval from the Conservation Officer.		
19/01284/FUL	31 Sandhills Road, Barnt Green	Demolition of an existing two storey extension and the construction of a new two storey extension to the rear and side elevation.
BGPC Recommendation: Recommend approval on the proviso that it does not contravene supplementary planning guidance 3.1.7 Part 3 overbearance.		

19/129 Future Meetings and items for future agendas

a) Councillors were reminded of meetings to be attended and asked to use the opportunity to raise items for future agendas.

- (i) The Chairman stated that an information gathering meeting had been arranged for all member attendance - Discussion Topic: Barnt Green

Position and Practicalities of a Neighbourhood Development Plan. Set for Tuesday 3 December at 5:30pm.

- (ii) The EO reminded members that the office would be closed on Tuesday 15 October between 10am and 12.30pm due to planning training and 12 November due to CiLCA training.

19/130 Date and Venue of Next Meeting

Next Parish Council meeting will be Monday 18 November 2019, 7pm at the Parish Office

This meeting ended at 20:53hrs

Signed:..... Date.....
Chairman, Barnt Green Parish Council 18/11/2019

Excerpt from the Financial Spreadsheet for October Payments

October 2019 Receipts & Payments		Description	Payments Gross	Payments VAT	Payments Net
DD	V216	Mobile Phone	5.25	0.88	4.37
DD	V217	Pension Contributions	182.13		182.13
DD	V218	Office Landline, broadband and calls	50.59	8.43	42.16
DD	V219	Continuous footpath lighting energy	13.28	0.63	12.65
DD	V220	Dusk to dawn footpath lighting energy	263.11	43.85	219.26
DD	V221	Office Energy 27 Jun - 27 Sept 19	166.48	7.92	158.56
SO	V222	September Retainer, footpath lighting maintenance	264.00	44.00	220.00
SO	V223	Grounds Maintenance at playing field	278.89	46.48	232.41
BACS	V224	Grounds Maintenance at Millennium Park	179.00	-	179.00
BACS	V224	Grounds Maintenance Verges High Street & Orchard Croft	30.00	-	30.00
BACS	V225	Supply and Installation of Wrap Around Tree Lights	3,642.00	607.00	3,035.00
BACS	V226	Printer Ink and notice board magnets	305.22	50.87	254.35
BACS	V227	Small notice board magnets	6.13	1.02	5.11
BACS	V228	Training (Clerk) - GILCA Course	408.00	68.00	340.00
BACS	V229	12 months web hosting	120.00	-	120.00
BACS	V230	Music performance - Community Walk	150.00	-	150.00
BACS	V231	Outdoor Parish Caretaker September 2019	416.66	-	416.66
BACS	V232	October Salary	1,367.52	-	1,367.52
BACS	V233	October Expenses	102.24		102.24
BACS	V234	Porta Loos for Community Walk	168.00	28.00	140.00
BACS	V235	Grounds Maintenance at Millennium Park	57.00	-	57.00
BACS	V235	Grounds Maintenance Verges High Street & Orchard Croft	30.00	-	30.00

Current financial position (bank reconciliation to 30 September 2019)

Bank Reconciliation as at 30/09/2019			
Cash in hand at 1 April 2019			
Unity Bank current account	1,066.56		
Unity Bank deposit account	22,465.64		
Cambridge Building Society	55,212.14		
Opening bank balances		£78,744.34	
Less unpresented cheques	360.00		
Opening Cash Book balance		£78,384.34	
Add receipts between 1 April - 30 Sept 2019	35,684.83		
Less payments between 1 April - 30 Sept 2019	38,699.90		
Cashbook balance at 30 Sept 2019		£75,369.27	A
Cash in hand per bank statements at 30 Sept 2019			
Unity Bank current account	3,068.72		
Unity Bank deposit account	17,088.41		
Cambridge B/S	55,212.14		
Less unpresented cheques, as list below			
Bank balances at 30 Sept 2019		£75,369.27	B

£0.00