



Barnt Green Parish Council

Minutes of the Parish Council Meeting held at the Parish Centre on Monday 18th May 2009 at 7.00pm

Present: Cllrs. Mr David Gilburn (vice-chairman), Mrs Diane Carr, Mr David Harding and Ms Rachel Banner.

In attendance: Roger Westbury (executive officer)

Appendices: The following documents will be appended to the signed minutes:

- a. the Agenda
- b. list of members of working groups
- c. chairman's report
- d. an updated report on planning applications
- e. an updated report from the RFO.
- f. a report on correspondence received.

13/09 Appointment of Chairman

Mrs Judith Jagger was re-elected as Chairman for the year 2009-10 in her absence and will sign the Declaration of Acceptance of Office on her return from holiday (since done)

14/09 Apologies – Apologies had been received from Cllrs Judith Jagger, Chris Jenkins and Susan Whitehand whose reasons for absence as noted in the attendance book were accepted by the Council. Cllr Tom Gray did not attend the meeting and had not advised the executive officer in advance of his absence.

15/09 Election of Vice-Chairman

David Gilburn was re-elected as Vice Chairman for the year 2009-10.

16/09 Declarations of Interest

- (a) The requirement to keep the Register of Interests was noted.
- (b) No interests were declared by Members.

17/09 Standing Orders

The Council readopted its Standing Orders without amendment.

18/09 Code of Conduct

The Council re-confirmed the adoption of the Code of Conduct which it had originally adopted in September 2007.



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- 19/09 Scheme of Delegation and Members of Committees**
The Council resolved to accept the Scheme of Delegation without amendment. It also agreed the membership of the Council's Working groups, a copy of which is attached to these minutes.
- 20/09 Terms of Reference**
The Council resolved to approve the Terms of Reference of the Working Groups without alteration.
- 21/09 Financial Regulations**
The Council agreed to delegate the review of its Financial Regulations, risk assessment and insurance requirements to the Finance Support Group which would report back to the Council
- 22/09 Nominations to the Worcestershire CALC Area Meeting**
Cllrs Jagger and Gilburn were nominated as the Council's two representatives at CALC Area Meetings.
- 23/09 Minutes of the Last Meeting** held on 27th April 2009 were approved and were signed by the Vice Chairman.

No Parishioners attended the meeting.

- 24/09 District and County Councillors' Question & Answer Session**
No District Councillors or County Councillor were able to attend the meeting.
- 25/09 Chairman's Report**
The Council received a report from the Chairman, a copy of which will be attached to these minutes.
- 26/09 Infrastructure
Planning & Conservation**
The council received an updated report on applications received and decisions taken by the District Council's Planning Committee, a copy of which is appended to these minutes.
- Highways & Lighting**
The Council noted WCC Highways' comments that "We (WCC) intend later this year to resurface Hewell Road through the village centre however are considering changes to the traffic calming features prior to doing this."



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The Council also noted that bollards were due to be installed at the Twatling Road triangle and at the junction of Bittell Road and Bittell Farm Road in the coming month.

The Council was advised that the village traders had written to Worcester CC Highways regarding the lack of suitable parking facilities in Hewell Road. The Council noted that a quotation had been requested from Ellteve for a feeder pillar on the Twatling Road triangle. This would be used to power a Christmas tree at this location and the cost would be shared with Lickey & Blackwell PC.

Environment

The Council was advised that the pathway in Millennium Park had been repaired and that Severn Trent had promised to take action to solve the problem of the water leak at the rear of the bus shelter.

27/09 Community Safety

Village Watch – the Council noted that a Neighbourhood Watch meeting was scheduled for May 20. Cllrs Carr and Banner agreed to attend.

Health & Safety – it was agreed that the EO would discuss the findings of the recent RoSPA safety inspections with Cllr Gray.

28/09 Governance

Finance - The RFO circulated an updated report, a copy of which is appended to these minutes. Payments were approved.

The Council noted that the internal audit process was in hand and that the Annual Report, once completed, would be forwarded to the external auditor appointed by the Audit Commission.

The council resolved not to pay basic allowances to councillors for the year 2009-10, but agreed to make an allowance of £400 available for the chairman's use.

Youth Council – the Council noted that the youth group would have a presence at the Festival.

Office & IT – the Council expressed concern that the new leasee of 67 Hewel Road was planning to replace the front bay window. The EO was asked to clarify with BDC Planning Department whether this was permissible.

School Governor – nothing to report.

WCALC/NALC – the Council noted that the next CALC Area Meeting (and AGM) had been scheduled for June 3. Duet to prior commitments, it would not be



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possible for the Parish Council to be represented at the meeting. The EO was asked to present the Council's apologies and to advise CALC of its support for the draft motion on street lighting costs

CPRE- the Council noted that the AGM of the local branch had been held on May 17.

Barnt Green Festival 2009 – Cllr Carr advised that arrangements were well in hand for the Festival, although no response had been received from Jamelia to the request for her to officially open the event. Cllr Gilburn agreed to pursue this. Cllr Carr advised that half of the proceeds from the Festival would be donated to Barnt Green Scouts & Guides' rebuild fund. The beneficiary of the remaining half had not yet been decided by the committee.

29/09 Urgent Decisions – none taken since last meeting.

30/09 Correspondence Received – a report was circulated at the meeting and a copy is appended to these minutes.

31/09 Future Agenda Items –
Picnic in park (for July agenda)

32/09 Date and Venue of Next Meeting – Monday 29 June 2009 at 7.00pm at the Parish Centre was agreed.

The meeting ended at 8.05pm.

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Chairman June 29, 2009