



Barnt Green Parish Council

Minutes of the Parish Council Meeting held at the Parish Council Office on Monday 18 April 2011 at 7.00pm

Present: Cllrs. Mrs Judith Jagger (chairman), Mrs Diane Carr, Mrs Rachel Banner, Mrs Doreen Hawkley, Mr Mark Astle and Mr Alun Davies

In attendance: Roger Westbury (executive officer)

Appendices: The following documents will be appended to the signed minutes:

- a. Chairman's Report
- b. RFO Report
- c. Receipts & Payments Account for year ended 31.3.11
- d. Bank reconciliation statement for year ended 31.3.11
- e. An updated Asset Register
- f. An updated Risk Review Log
- g. a report on correspondence received.

01/11 Apologies – County Cllr Peter McDonald; District Cllrs Ann Doyle and Richard Deeming Cllrs Susan Whitehand and Tom Gray whose reasons for absence as recorded in the attendance book were approved by the Council.

02/11 Declarations of Interest

- (a) The requirement to keep the Register of Interests was noted.
- (b) No interests were declared by Members.

03/11 Parish Council Elections

The executive officer confirmed that there were ten candidates for the eight posts on the Parish Council and that there would be an election on May 5. He reminded councillors that they would need to submit an expenses return following the election even if they had incurred no expenditure, and that the elected Councillors would need to complete a Register of Members Interests Form and a Declaration of Acceptance of Office at the next Council meeting to be held on May 16th.

04/11 Minutes of the Last Meeting held on 28th March 2011 were approved as a true record and were signed by the Chairman.

No Parishioners attended the meeting.

05/11 Chairman's Report



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The Council received a report from the Chairman, a copy of which will be appended to these minutes.

06/11 District and County Councillors' Question & Answer Session
No District or County Councillors were able to attend the meeting.

07/11 Infrastructure

Planning & Conservation

The Chairman confirmed that the Council's response to Bromsgrove District Council's Draft Core Strategy 2 had been submitted to the Strategic Planning Team before the deadline of April 15th. Copies of the submission were distributed and Councillors expressed their satisfaction with the response. It was agreed that additional copies should be obtained and one sent to every member of Bromsgrove DC's Planning Committee.

Highways & Lighting

The Council resolved to accept quotations from Blachere Illumination and GJH Electrical Services for the supply and installation of Christmas lighting as detailed in the agenda..

Environment

The Council asked the EO to instruct the lengthsman to water the planters on Hewell Road , and to chase up the quotation for rustic benches for the Playing Field. The Council also agreed to obtain a quotation from Playdale to replace the post on the Adventure Trail which had been damaged by arson. The EO was asked to see if a claim for this could be made on the Council's insurance policy.

08/11 Community Safety

Village Watch

The Council noted that a Neighbourhood Watch meeting had been held on April 14th. It was agreed that closer communications with the Neighbourhood Watch team should be encouraged and that the chairman should be invited to attend a future Parish Council meeting.

Health & Safety

The EO reported that safety inspections of the Park and Playing Field had been carried out in March. He passed copies of the inspection reports to Cllr Davies.

Communication

In view of the forthcoming Parish Council elections, the EO advised that publication of the Spring Newsletter had been put back until the new Council was



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in place. A single sheet showing the photographs and names of the ten election candidates would be distributed instead.

09/11 Governance

Finance

The RFO circulated an updated report, a copy of which is appended to these minutes. Payments were approved.

The Receipts and Payments Account for the year ended 31 March 2011 was approved by the Council.

The Annual Return and Annual Governance Statement for the year ended 31 March 2011 were approved by the Council. The Council noted that the external auditor had appointed June 20 as the date on or after which interested parties may exercise their rights.

The bank reconciliation statement for the period ended 31 March 2011 was received by the Council.

Updated Asset Register and Risk Review Log were approved by the Council.

Copies of all of the above documents will be appended to these minutes.

Youth Council and School Governor

Nothing to report in the absence of Cllr Whitehand..

WCALC/NALC – nothing to report

CPRE – Cllr Davies had attended the most recent meeting of the regional CPRE and advised that the organisation remained opposed to over development in the District.

Events

Cllr Carr advised that the visit to the House of Commons and meeting with Sajid Javid MP on April 4th had been a great success and was enjoyed by all 41 residents who participated

10/11 Correspondence Received – a report was circulated at the meeting and a copy is appended to these minutes. The Council agreed to express its interest in obtaining further information on producing a Community Emergency Plan, as offered by Worcestershire County Council's Emergency Planning Officer.

11/11 Urgent Decisions – none taken since last meeting

12/11 Future Agenda Items – training for Councillors



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13/11 Date and Venue of Next Meeting – Monday 16th May 2011 at 7.00pm at the Parish Office at 80 Hewell Road was agreed. This would be the first meeting of the new Council and also the Annual Meeting of the Parish Council. The Council was reminded that the Annual Parish Meeting would be held at the Parish Centre on May 4.

The meeting ended at 8.40pm.

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Chairman May 16th, 2011