



# Barnt Green Parish Council

## Minutes of the Parish Council Meeting held at the Parish Centre on Monday 28<sup>th</sup> April 2008 at 7.00pm

**Present:** Cllrs. Mrs Judith Jagger (chairman), Mr David Gilburn (vice chairman), Mrs Diane Carr, Mr Rick Main, Mrs Susan Whitehand, Mr David Harding and Mr Martin Peyton.

**In attendance:** District Cllr Ann Doyle and Roger Westbury (executive officer)

**Appendices:** The following documents will be appended to the signed minutes:

- a. the Agenda
- b. Notes on a meeting with Cllr Roger Hollingworth on 10.3.08
- c. Chairman's Report
- d. an updated report on planning applications
- e. an updated report from the RFO.
- f. Receipts & Payments Account for the year ended 31.3.08
- g. Bank reconciliation statement as at 31.3.08
- h. a report on correspondence received.

**01/08 Apologies** – Cllr Tom Gray whose reason for absence as noted in the attendance book was accepted by the Council.

**02/08 Declarations of Interest**

- (a) The requirement to keep the Register of Interests was noted. Cllr Harding requested an amendment form in order to register a new interest.
- (b) No interests were declared by Members.

**03/08 Minutes of the Last Meeting** held on 31<sup>st</sup> March 2008 were approved and were signed by the Chairman.

*No Parishioners attended the meeting.*

**04/08 District and County Councillors' Question & Answer Session**

District Councillor Ann Doyle advised that a proposal was being put to Bromsgrove District Council to the effect that consultees on planning applications should be advised to refer any problems/queries to their District Councillor.

The EO confirmed that the dates for the Parish Council Seminars to enhance the District/Parish working relationship had been confirmed as May 16 and June 20 2008. It was agreed that the chairman and EO would represent the Parish Council at these sessions.



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## 05/08 **Chairman's Report**

The council received a written report from the Chairman, a copy of which will be appended to these minutes.

## 06/08 **Infrastructure Planning & Conservation**

The council received an updated report on applications received and decisions taken by the District Council's Planning Committee, a copy of which is appended to these minutes.

### **Highways & Lighting**

The council noted that a further meeting had been held with Ian Bamforth, Jon Fraser and Tom Comerford from WCC Highways and as a result of this the Highways Dept had agreed to advise the Parish Council in advance of any work scheduled for the village.

The Council resolved to ask Hosking Ground Maintenance to level and reseed the damaged verges on Twatling Road and Bittell Road.

### **Environment**

The EO advised that the Three Parishes were continuing with their efforts to locate a supplier of permanent Christmas trees. Cofton Hackett had identified a supplier of 12ft high trees and this would be considered at the next Three Parishes meeting in October.

The Parish Council resolved not to proceed with the Village Walkabout scheduled for June 14 as it was felt that the Council was well aware of all environmental issues in the village.

The Council resolved to invite Colin Biggs to draw up a detailed scale drawing of the planned changes to Millennium Park. It was agreed that a new bench for Hewell Road to the right of the bus shelter would be added to the scheme. The redundant benches in the park would be relocated – probably to the Bittell Road Playing Field.

The Council noted that the newly planted tree on Fiery Hill Road opposite Oakdene Drive had been damaged. It was agreed to replace this.

## 07/08 **Community Safety**

**Village Watch** – the Council noted that a PACT meeting for the Hillside ward had been held on April 17 at Lickey Primary School. No Barnt Green residents had attended. The next meeting would be held in Barnt Green, probably in September.

**Health & Safety** – the EO advised that safety inspections of the Park and Playing Field had been completed and that there were some minor matters requiring attention.



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**Communication** – the EO confirmed that the Spring Newsletter had been distributed. He also advised that he had updated The Village magazine on the decision not to proceed with the assignment of the lease on 67 Hewell Road. It was agreed that Cllr Whitehand would speak to Richard Peach at The Village regarding the possibility of running an article on fences in the local area.

### 08/08 Governance

**Administration** – the Council noted that the Annual Parish Meeting would be held on Wednesday April 30 at the Parish Centre, commencing at 8.00pm.

**Finance** - The RFO circulated an updated report, a copy of which is appended to these minutes. Payments were approved.

The receipts and payments account and the Annual Return and Annual Governance Statement for the year ended March 31, 2008 were approved by the Council. The Council noted that the external auditor had appointed 23 June 2008 as the date on or after which interested parties for the area may exercise their rights and that a notice will be displayed to this effect; the Annual Return is also to be completed and returned to the external auditor by 23 June 2008.

The Council resolved to accept a revised price increase in Ellteve Lighting's monthly maintenance charges from £200 to £220.

**Youth Council** – The Council noted that the Youth Council questionnaire designed to gather the views of young people in the village and immediate surrounding area had been distributed.

The Youth Council would be looking at possible grant sources for funding the proposed adventure trail in the Playing Field.

**Office & IT** –Following the Council's decision not to proceed with the assignment of the lease on 67 Hewell Road, it was agreed that the Chairman would keep a watching brief on the premises.

**School Governor** – the Council noted that St Andrews School was planning to install a perimeter fence and was liaising with local residents who had expressed some opposition to the plan.

**WCALC/NALC** – nothing to report

**CPRE**- Cllr Main had attended the latest CPRE meeting where a detailed discussion on the Longbridge Area Action Plan had taken place. The CPRE had agreed to support any action to prevent heavy traffic using the B4120 as a route from Longbridge to the M42.



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- 09/08 Correspondence Received** – a report was circulated at the meeting and a copy is appended to these minutes.
- 10/08 Future Agenda Items** –  
None suggested
- 11/08 Date and Venue of Next Meeting** – Monday 19th May 2008 at 7.00pm at the Parish Centre was agreed. This would also be the Annual Meeting of the Parish Council.

The meeting ended at 8.20pm.

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Chairman                      May 19, 2008