



Barnt Green Parish Council

Minutes of the Parish Council Meeting held at the Parish Centre on Monday 30th April 2007 at 7.00pm

Present: Cllrs. Mrs Elaine Buckett (chairman), Mrs Judith Jagger, Mrs Diane Carr, Mrs Susan Whitehand, and Mr David Gilburn.

In attendance: Roger Westbury (executive officer); David Harding (prospective councillor)

Appendices: The following documents will be appended to the signed minutes:

- a. the Agenda
- b. the chairman's report + resignation letter
- c. An updated report on planning applications
- d. an updated report from the RFO.
- e. Minutes of the Finance Group Meeting held on 23.4.07
- f. Asset Register as at 31.3.07
- g. Risk Review Log as at 31.3.07
- h. End of Year accounts dated 31.3.07
- i. School Governor's Report
- j. A report on correspondence received.

01/07 Apologies – apologies were received from Cllrs Gray and Main, whose reasons for absence as noted in the attendance book were approved by the council.

02/07 Declarations of Interest

- (a) The requirement to keep the Register of Interests was noted.
- (b) No interests were declared by Members.

03/07 Minutes of the Last Meeting held on 26th March 2007 were approved and were signed by the Chairman.

04/07 Chairman's Report

The chairman's report was received by the council. A copy is appended to these minutes. The chairman's official letter of resignation was read to the council, who thanked Cllr Mrs Buckett for her outstanding contribution to the council.

05/07 District and County Councillors' Question & Answer Session

Neither the county councillor nor district councillors were able to attend the meeting.

**06/07 Infrastructure
Planning & Conservation**



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The council received a report on applications received and decisions taken by the District Council's Planning Committee, a copy of which is appended to these minutes..

Highways & Lighting

The council noted that the Highways Group is seeking a meeting with Jon Fraser and Mike Walton from Worcestershire County Council's highways unit.

Cllr Mrs Jagger advised that Brian Fuller, outgoing district councillor, had agreed to become a co-opted member of the Highways Group.

The EO advised that the council's lengthsman would be attending a course on traffic safety on May 30th.

Environment

The council noted that the Environment Group is awaiting a quotation for concrete planters for the verges at the Bittell Road/Bittell Farm Road junction. John Jagger has agreed to become a co-opted member of the Environment Group.

07/07 Community Safety

Village Watch – the council noted that the inaugural Barnt Green PACT Meeting had been held on April 23rd. Issues raised included the non-emptying of green refuse bins in the winter months, the speed of traffic and general safety concerns on Sandhills Green and the possibility of using CCTV cameras to spot parking offenders. The police had taken these issues away and would report back at the next PACT meeting.

The council noted that a Neighbourhood Watch meeting had been arranged by the police for May 22nd 2007 at the Parish Centre.

Health & Safety – the council noted that the formal RoSPA safety inspections report on the park and playing field had been received. The report confirmed that any issues were all "low risk".

Communication – the council noted that the spring newsletter had been published and distributed.

Cllr Mrs Whitehand and the EO agreed to discuss the Parish Council website.

08/07 Governance

Administration – the EO advised that the Parish Council election for Barnt Green would be uncontested and that all seven nominated councillors would form the new council, which would meet on May 21st. At this meeting a new chairman and vice chairman would be elected.

The council noted that a new draft Code of Conduct had been published by DCLG. The council agreed to await NALC's comments on this before considering its adoption.

